

APPENDIX E

From: [Licensing \(SCDC\)](#)
To: [Natasha Wade-Guest](#)
Subject: FW: Fire Safety (Public Safety) Response to New Premises Licence application - Cambridge Rock Festival at Horseheath Lodge Estate, Dean Road, Horseheath, CB21 4PT
Date: 14 June 2023 14:20:31
Attachments: [image001.png](#)

From: Danny Hans <danny.hans@cambsfire.gov.uk>

Sent: 14 June 2023 13:52

To: Licensing (SCDC) <Licensing@scamb.gov.uk>; cambridgerockfest@gmail.com

Cc: ts.administration@cambridgeshire.gov.uk; Kate.parker@cambridgeshire.gov.uk; Licensing South <LicensingSouth@cambs.police.uk>; Planning <planning@scamb.gov.uk>; Alcohol@homeoffice.gsi.gov.uk

Subject: Fire Safety (Public Safety) Response to New Premises Licence application - Cambridge Rock Festival at Horseheath Lodge Estate, Dean Road, Horseheath, CB21 4PT

Dear Licensing & Applicant,

I would like to pass the following observations on fire safety for the above application: -

1. The responsible person for the event must appoint a competent person to produce a robust Management Control Document for each proposed event on site, which must include the fire safety measures and arrangements to be implemented.
2. The dedicated Fire & Emergency lane should not be less than 3.7m wide and consideration should be given to suitable hardstanding (e.g. trackways) for 12.5 tonne vehicle if soft ground and/or poor weather is expected.
3. There should be suitable Fire Service vehicle access to all parts of the site (event) within 50m from the dedicated Fire & Emergency lane. Your attention is drawn to the limited Fire & Emergency vehicle access lane to the site, which should be improved.
4. All marquee structures being used at the event should be of proven fire performance and linings must be of inherently flame retarded fabric or durably flame retarded fabric and provided with certification of fire performance.
5. There should be good housekeeping and waste management procedures in place to reduce the risk of fire and fire spread. Skips should not be placed near a temporary structure or vehicle and they should normally be a minimum of 6 metres away from any structure on site.
6. There should be fire points around the site with appropriate firefighting equipment.
7. Avoid the use of hay and straw bales on site, in order to reduce the risk of fire and fire spread.
8. On the campsite tents or caravans should be at least six metres away from others and well away from parked vehicles.
9. Large campsites should normally be provided with fire watchtowers and campers should be provided with fire safety advice.
10. Campfires, bonfires and BBQ's should be avoided, in order to reduce the risk of fire spread.
11. Mobile catering vans, trailers and stalls should be separated by a minimum distance of 3m, to reduce the risk of fire spread.
12. All mobile caterers should carry out a fire risk assessment of their unit and should provide a copy to the event organiser, and to forward on to the Fire

Service on request.

13. All mobile caterers should have appropriate firefighting equipment test records (which has been serviced within the last 12 months).
14. Mobile catering vans, trailers and stalls that have gas equipment installed, must be inspected by a Gas Safe registered engineer every 12 months and should provide a certificate of inspection.
15. Where electrical equipment is being used for cooking, then their equipment should undergo Portable Appliance Testing (PAT) by a competent person within the last 12-months and provide you with a certificate of service.
16. The use of petrol generators should be avoided at the event and an alternative source such as diesel or mains power should be used, in order to reduce the risk of fire.

Please seek further safety guidance from the Safety Advisory Group.

No further comments on this application.

Kind regards

Danny Hans

Cambridgeshire Fire & Rescue Service

Fire Protection South Compliance Team

Cambridge Fire Station, Parkside, Cambridge

CB1 1JF

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* danny.hans@cambsfire.gov.uk

From: Licensing (SCDC) <Licensing@scambs.gov.uk>

Sent: Friday, June 2, 2023 2:16 PM

To: ts.administration@cambridgeshire.gov.uk; Kate.parker@cambridgeshire.gov.uk; Licensing South <LicensingSouth@cambs.police.uk>; Planning <planning@scambs.gov.uk>; Danny Hans <danny.hans@cambsfire.gov.uk>; Alcohol@homeoffice.gsi.gov.uk

Cc: Licensing (SCDC) <Licensing@scambs.gov.uk>

Subject: New Premises Licence application - Horseheath Lodge Estate, Dean Road, Horseheath, CB21 4PT

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Good afternoon,

Please find attached a new Premises Licence application for Horseheath Lodge Estate, Dean Road, Horseheath, CB21 4PT.

Please send us any comments by the end of consultation which is 30 June 2023.

Kind regards,

Natasha

Natasha Wade-Guest | Licensing Technical Officer

Pronouns: She/Her



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